



2015-16 Student Agenda

**Northview High School
10625 Parsons Road
Johns Creek, GA 30097**

**Main Office: (770) 497-3828
Counseling Office: (770) 497-3842
Fax: (770) 497-3844**

www.northviewhigh.com

SAT/ACT Code 111-148

This agenda is property of:

**To view the full text of the NHS Student-Parent
Handbook, go to www.northviewhigh.com.**

Fulton County Board of Education

Linda McCain, *President*
Linda Bryant, *Vice President*
Linda Schultz Katie Reeves Gail Dean
Catherine Maddox Julia Bernath

Fulton County School System Administration

6201 Powers Ferry Road NW
Atlanta, GA 30339
Phone: (470) 254-3600
Kenneth Zeff, *Interim Superintendent of Schools*

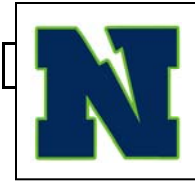
Northview High School Administration

Brian Downey, *Principal*
Amy Booms, *Assistant Principal*
Nikol Boyd, *Assistant Principal*
Tiffany Butera, *Curriculum Assistant Principal*
Robert Hunter, *Assistant Principal*
Susan Walker, *Assistant Principal*

Renee Ferrerio, *Counseling Chair*
Andy Alhadeff, *Counselor*
Laura Ashby, *Counselor*
Allyson Carvell, *Counselor*
Letitia Graham, *Counselor*
Cara Reilly, *Counselor*

Scotty McDaniel, *Athletic Director*
Brian Rawlin/Ashley Ulrich, *Language Arts Chair*
Jennifer Niehaus, *Mathematics Chair*
Sol Aboulafia, *Science Chair*
Mike Dixon, *Social Studies Chair*
Catherine Francisse, *World Languages Chair*
Stephanie McCall, *Career Technology Chair*
Cindy Brogdon, *Health & PE Chair*
Tim Aucoin, *Fine Arts Chair*
TBD, *IRR Chair*
TBD, *TAG Chair*

TBD, *Resource Officer*
Holly Price, *Principal's Secretary*
Chip Ashby, *Head Custodian*
Carol Keahey, *Cafeteria Manager*



CALENDAR HIGHLIGHTS

First Semester August 10, 2015 –December 31, 2015

August 10	First Day First Semester
August 27	12 th grade Advisement all day
August 27	12 th grade Parent Night 6:30pm
September 7	Labor Day No School
September 8	1 st Day to request transcripts (SRs only)
September 8	Open House Curriculum Night 6:30 pm
September 16	9 th grade Advisement all day
September 17	10 th grade Advisement all day
September 19	PRA 9-1 (by registration only)
September 22	11 th grade Advisement
September 22	11 th grade Parent Night 6:30PM
September 23	GHSGT Writing Juniors
September 24	Progress Reports
October 8	PSAT Pre-Bubbling Homeroom
October 9	Teacher Workday
October 12	Holiday –Schools Closed
October 14	PSAT 9 th -11 th grades
October 23	Homecoming
October 24	Homecoming Dance
November 5	Progress Reports
November 9-13	College Week Activities
November 10	Mini College Fair
November 23-27	Thanksgiving Holiday
December 9-13	EOCT
December 16 -18	Final Exams/Half Days
December 18	Last Day of First Semester
December 19 -31	Winter Break

**Second Semester
January 1, 2016 –May 26, 2016**

January 1	Winter Break
January 4	Teacher Workday –No Students
January 5	Prof. Development Day –No Students
January 6	First Day Second Semester
January 12	PSAT Score Interpret Night (6:30pm)
January 14	Financial Aid Night (6:30pm)
January 14	Report Cards issued-First Semester
January 18	MLK Holiday, schools closed
January 21	AP Night 6:30pm
February 3	International Night 5:00pm
February 12	Prof. Development Day –No Students
February 15	Holiday – Schools Closed
February 25	Rising 9 th Grade Info. Night 6:30pm
February 14-17	Schools Closed
February 25	Progress Reports
February 26	GHSGT Writing Retest
March 1	9 th grade 4-year planning
March 2	10 th grade 4-year planning
March 10	Teacher Workday – No Students
March 11	Prof. Development Day – No Students
March 19	Prom
March 21-25	Career Week
March 25	Career Fair
March 28 – April 1	Teacher Appreciation Week
April 4 – 8	Spring Break
April 14	Progress Reports
April 20	Volunteer Luncheon
April 26	Honors Night
May 2 – 13	AP Testing
May 24 -26	Final Exams – Half-days
May 26	Graduation (NHS Stadium) 8:00pm

MISSION STATEMENT

**Our mission is to instill excellence
in academics, arts, and athletics.**

“Ever Upward and Onward!”



BELL SCHEDULES

REGULAR SCHEDULE

Zero Period	7:15	-	8:11
First Period	8:20	-	9:20
Second Period	9:26	-	10:26
Third Period	10:32	-	11:32
Fourth Period	11:38	-	1:18
<i>4A: lunch 11:32-12:12/class 12:18-1:18</i>			
<i>4B: class 11:38-12:38/lunch 12:38-1:18</i>			
Fifth Period	1:24	-	2:24
Sixth Period	2:30	-	3:30
bus/detention			3:40

HOMEROOM SCHEDULE

Zero Period	7:15	-	8:11
First Period	8:20	-	9:14
Homeroom	9:21	-	9:31
Second Period	9:38	-	10:32
Third Period	10:39	-	11:33
Fourth Period	11:40	-	1:28
<i>4A: lunch 11:40-12:30/class 12:30-1:28</i>			
<i>4B: class 11:40-12:38/lunch 12:38-1:28</i>			
Fifth Period	1:35	-	2:29
Sixth Period	2:36	-	3:30
bus/detention			3:40

EXTENDED HOMEROOM

Zero Period	7:15	-	8:11
First Period	8:20	-	9:13
Homeroom	9:20	-	9:40
Second Period	9:47	-	10:40
Third Period	10:47	-	11:39
Fourth Period	11:46	-	1:34
<i>4A: lunch 11:46-12:36/class 12:36-1:34</i>			
<i>4B: class 11:46-12:44/lunch 12:44-1:34</i>			
Fifth Period	1:41	-	2:32
Sixth Period	2:39	-	3:30
bus/detention			3:40

A warning bell will ring one minute prior to the tardy bell.

Students are to be seated and ready to begin class when the tardy bell rings.

Students are not allowed in the academic halls, for any reason, during their lunch period.



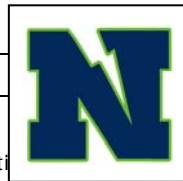
ADMINISTRATORS & COUNSELORS

are assigned to an administrator and a counselor according to the first letter of their last names. (Note that these assignments are subject to change. Students should check with the Administrative and Counseling Department to confirm.)

ADMINISTRATOR	COUNSELOR
Mr. Brian Downey PRINCIPAL DowneyB@fultonschools.org	Ms. Cara Reilly Last Names: A-C Reilly@fultonschools.org
Ms. Susan Walker ASSISTANT PRINCIPAL Last Names: A-Fro WalkerSH@fultonschools.org	Ms. Laura Ashby Last Names: D-I AshbyL@fultonschools.org
Ms. AMY BOOMS ASSISTANT PRINCIPAL Last Names: Fuj-Li Booms@fultonschools.org	Mr. Andy Alhadeff Last Names: J-Mah AlhadeffA@fultonschools.org
Ms. Nikol Boyd ASSISTANT PRINCIPAL Last Names: Lia-Riv Boyd@fultonschools.org	Ms. Renee Ferrerio COUNSELING CHAIR Last Names: Mai-N Ferrerio@fultonschools.org
Mr. Robert Hunter ASSISTANT PRINCIPAL Last Names: Rob-Z HunterR@fultonschools.org	Ms. Allyson Carvell Last Names: O-Sj CarvellA@fultonschools.org
Ms. Tiffany Butera CURRICULUM ADMINISTRATOR Butera@fultonschools.org	Ms. Letitia Graham Last Names: Sk-Z GrahamLC@fultonschools.org

PRINCIPAL'S SECRETARY	ATHLETIC DIRECTOR
Ms. Holly Price PriceH@fultonschools.org	Mr. Scotty McDaniel McDanielSL@fultonschools.org

ATHLETIC TEAMS



Teams representing all Georgia High School Association sanctioned sports are available at the varsity and sub-varsity levels. Participants must meet academic eligibility requirements.

ATHLETIC REGULATIONS

Student athletes must abide by the following regulations:

- 1) Students must be present for *at least* three (3) classes to participate in a sport that day.
- 2) Suspended students (ISS or OSS) *may not* participate in any school activity until the suspension is completed.
- 3) Each student must return *all* equipment or pay for the replacement of any item not returned. Student records and transcripts will be held until all equipment obligations have been cleared.
- 4) Students who quit or are removed from a team may not participate in another sport until the start of the next season.

In order to earn an award, a student athlete must remain on the squad in which he/she is participating until the entire schedule has been completed or until he/she has been released by the coach.

FULTON COUNTY INTERSCHOLASTIC COMPETITION DRUG, ALCOHOL, AND TOBACCO POLICY

A student shall not:

- buy, be in possession of, or use a beverage containing alcohol (regardless of quantity);
- be in possession of or use tobacco on campus or at a school function (coaches *may discipline* students for off-campus tobacco use);
- use, consume, possess, buy, sell, or distribute any controlled substance.

It is not a violation for a student to be in possession of a controlled substance *specifically prescribed* for the student's personal use by his/her doctor.

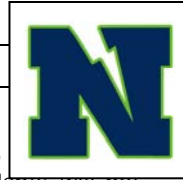
Students are responsible for off-season and out-of-school behavior. This rule applies to a student's entire career at Northview High School.

LIST OF ATHLETIC TEAMS

Athletic teams at Northview High School are listed in the chart below. Please visit northviewhigh.com and select "sports" for information about an individual sport and/or to contact the head coach.

<i>Fall Sports</i>	<i>Winter Sports</i>	<i>Spring Sports</i>
Football	Girls Basketball	Track & Field
Volleyball	Boys Basketball	Boys Lacrosse
Competition Cheerleading	Wrestling	Girls Lacrosse
Football Cheerleading	Basketball Cheerleading	Girls Golf
Boys Cross Country	Gymnastics	Boys Golf
Girls Cross Country	Swimming	Boys Soccer
Fast-Pitch Softball		Girls Soccer
		Baseball
		Girls Tennis
		Boys Tennis

ATTENDANCE



The Attendance Office opens at 7:35 a.m. Students are to time to conduct business prior to the start of class. Students *will not* be issued excused late passes because they were at the attendance office. A student needing to see an attendance clerk during the school day should first obtain a pass from his/her teacher, or do so during his/her lunch period. *If student arrives between 8:20-8:30, student should not come to attendance office, but immediately go to class.*

Students arriving ten minutes or more late to school must report ***immediately*** to the Attendance Office with a written note with reason. All students must check in and/or check out through the Attendance Office when arriving or leaving the campus outside of the normal start/end times.

Phone requests to release students on the school day preceding Labor Day, Thanksgiving, and Spring Break will not be honored.

A parent must personally sign-out students on these days if an appropriate written request was not brought to the attendance office prior to the start of the school day.

TARDIES

Students are expected to be in class and ready to begin work before the tardy bell sounds. Upon the first tardy to any class during a six-week grading period, students will receive a written reprimand.

Repeated tardiness to the same class will result in assignment of the following consequences:

- 2nd tardy one day private detention with teacher
- 3rd tardy.....referral to administrator and two days public detention
- 4th & subsequent tardy.....referral to administrator and one day Saturday Opportunity School

Tardies accumulate throughout each six-week grading period. At the start of each new six-week grading period, the tardy count restarts.

ATTENDANCE PROCEDURES REGARDING ABSENCES

Students absent from school must present upon return, an ***original*** note (***emails or faxes are not accepted***) from a parent/guardian explaining the nature of the absence. The note must include the following information:

- Current Date
- Student Name
- Student Grade Level
- Date(s) of Absence
- Reason for Absence
- Parent/Guardian Printed Name and Signature
- Parent/Guardian Phone Number

*If a student is absent for a medical appointment, he/she needs to present a doctor's note when returning to school for absence to be considered excused. This should be done **before school begins** on the day of the return. Students will receive an admit slip to present to each teacher upon return to class. Teachers have been instructed not to admit students to class who have been absent and fail to produce an admit slip upon their return.*

Absences for which a student fails to submit a written excuse including reason, parent/guardian signature, and a daytime phone number will be considered as truant until a note is presented. Students have up to five days to submit a note to receive an excused absence.

It is not necessary for the student to submit a note from a parent/guardian for absences that occur due to school-sponsored activities or pre-arranged absences for which a parent/guardian has already submitted written permission.

Students absent more than three periods will be considered as absent for the day and may not participate in school sponsored activities that day. Suspended students *may not* participate in school sponsored

activities while under suspension. Students suspended Friday and Monday may not participate in, or be present at, weekend events.

EXCUSED ABSENCES

The following circumstances are recognized as *excused* absences:

- personal illness
- religious holidays
- attendance at a funeral
- immigration/visa/court appearance (*need note from facility)
- personal medical or dental appointment (*need note from facility)
- absences that have been pre-approved
- severe illness or death in the immediate family

Students may complete missed work due to excused absences for full credit if completed during the prescribed time period.

UNEXCUSED ABSENCES

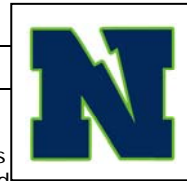
All absences that do not qualify as *excused* are considered as unexcused. This includes absences for which a written excuse was not presented within five days of the student's return and for absences due to truancy or class cuts. Work missed due to unexcused absences may be made up; however, the student may receive partial credit for assignments.

APPROVED ABSENCES/COLLEGE VISITATION

A pre-approved absence for family or personal reasons should be requested **three days prior** to the absence. The request must be in writing from a parent/guardian for approval by the student's administrator. The student should obtain an approval form from the Attendance Office to present to his/her teachers.

Students may request up to **six days of pre-arranged/arranged absences** per year. Assignments should be turned in upon the student's return. Pre-arranged absences will not be granted during final exams except in cases of very unusual circumstances.

COUNSELING



Counselors are available to assist students and parents with educational, personal, and social decisions. Students should feel free to visit the Counseling Office during their lunch periods or before school to schedule an appointment or to use the educational materials available in the Counseling Office. Ms. Renee Ferrerio serves as the Chairperson for the Counseling Department.

Counselor assignments are based on the first letter of the student's last name:

A – C	Ms. Cara Reilly
D - I	Mr. Laura Ashby
J-Mah	Mr. Andy Alhadeff
Mai – N	Ms. Renee Ferrerio
O-Sj	Ms. Allyson Carvell
Sk-Z	Ms. Letitia Graham

The Northview College & Career Center, or "The Chill Zone", provides excellent resources to assist students in making decisions concerning study skills, scholarship applications, college handbooks, financial aid information, and summer program opportunities. The center is open every day during lunch before school.

PROMOTION/RETENTION

High school students must earn a certain number of units in order to earn promotion to the next grade level. Requirements for promotion to each grade level are:

- Freshmen: promotion from eighth grade
- Sophomore: minimum of 5 units of credit
- Junior: minimum of 11 units of credit
- Senior: minimum of 17 units of credit

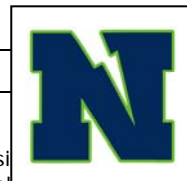
Summer school is an extension of the previous school year; therefore, summer courses count toward promotion to the next grade level.

With the exception of graduating seniors, students will remain in their assigned grade-level homerooms for the entire school year. Retained juniors who are on-track for their original graduation date at the start of the spring semester will be moved to a senior homeroom. On-track is defined as the student has earned twenty credits and must pass only his/her regular school day classes to graduate.

WITHDRAWAL FROM SCHOOL

A student withdrawing from school must notify the counseling secretary immediately, as it is necessary that all records be brought up to date before the student leaves school. Students withdrawing from school should have a parent/guardian contact the Counseling Office *prior* to the withdrawal. All outstanding fees and fines must be paid by cash or money order prior to withdrawal.

DISCIPLINE



Students are expected to conduct themselves in a responsible manner that demonstrates courtesy and respect to staff members, other students, and guests at all times. All staff members have full authority to direct or discipline any student. Direct disobedience of a staff member's directive is absolutely forbidden. If a student feels that a

directive of a staff member is unreasonable, he/she is expected to comply and is encouraged to later discuss the situation with an administrator so that clarification and/or corrective action may be initiated.

The authority of all Northview personnel is in effect when students are:

- on school grounds at any time
- off school grounds at a school activity, function, or event
- traveling to and from school or a school activity, function or event

Administrative discipline assignments are based on the first letter of the student's last name:

A – Fro	Ms. Susan Walker
Fuj-Li	Ms. Amy Booms
Lia-Riv	Ms. Nikol Boyd
Rob-Z	Mr. Rob Hunter

Students are expected to be prepared, focused, put forth effort at all times, and abide by the following requirements:

- 1) Students may not leave class for any reason without a pass issued by the teacher. Teachers are not authorized to issue passes during the first ten or last ten minutes of the class except in cases of a true emergency.
- 2) Students who are suspended from school are restricted from attending school events until the suspension is concluded. Students suspended Friday and Monday may not participate or be present at weekend events.
- 3) Students are responsible for damage to, or loss of, their books or any school property.
- 4) Northview High School operates on the closed campus concept. Students may not leave campus once they arrive unless they have properly checked out through the Attendance Office.
- 5) During a fire drill or emergency, students are to stay in a group and follow all teacher directions.
- 6) Students may not use electronic devices during class time, unless given permission by staff. This includes but is not limited to cell phones, pagers, iPods, MP3 players, hand-held computers or video games. Items will be confiscated from students who violate this rule. They will be held until after school of the following day and returned to the student's parent.
- 7) Students may not visit other schools during the school day or on a teacher workday without authorization.
- 8) Food and/or drinks are to be consumed only in the food court *or* courtyard during the school day. After dismissal, students may consume food and/or drink in the concession and canopy areas.

TEACHER-ASSIGNED DETENTION

Teachers have the authority to assign detention for failure to follow classroom rules and procedures. Reason, time, and location are assigned solely at the discretion of the teacher. Failure to serve teacher-assigned detentions will result in an administrative referral.

ADMINISTRATIVE DETENTION

Administrative Detention is held Monday – Thursday, 3:40 pm – 4:30 pm in the Resource/ISS Room. **There is no detention on Fridays.** Students are assigned one or more days to serve during a particular week in order to allow ample opportunity to arrange for transportation, work coverage, etc. Students may serve on any of the four days as long as the total number of days assigned are served. Extensions requested due to absences will be granted only in cases where the student is absent on all four detention days.

BEFORE AND AFTER SCHOOL RESTRICTION

Students who violate school rules are subject to time restrictions on campus. This can include, but is not limited to, being required to leave campus immediately upon dismissal and/or not being allowed to attend or participate in school sponsored activities.

SATURDAY OPPORTUNITY SCHOOL (SOS)

For some attendance and behavior infractions, students are assigned to one or more sessions of Saturday Opportunity School. SOS is held each Saturday, 8:00 am – 11:00 am, in room 51. The session consists of silent supervised study and work detail. Students must be seated on time with books and work materials. **Students are not admitted late.** Students who are removed for sleeping or inappropriate behavior will not receive credit for attending and will be referred to their administrator.

IN-SCHOOL SUSPENSION (ISS)

Students assigned to In-School Suspension will report to the ISS room and be seated prior to the tardy bell. Students must complete all assignments before they will be released from ISS. This includes assignments sent by the classroom teacher as well as those made by ISS personnel. Students will not be given a pass to return to class until the number of assigned days has been served with no rule infractions and all assignments are complete. Credit will be given only for full days served with no rule infractions. ISS students who check-in or check-out will be given no credit without a doctor's note.

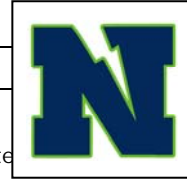
OUT-OF-SCHOOL SUSPENSION (OSS)

Students who are suspended out-of-school are not to be on school system property for any reason at any time. OSS students have the opportunity to make-up all work missed during the period of suspension. All make-up work must be completed within the same number of days as the suspension, not including the day of return. It is the student's responsibility to initiate all make-up work with the

teacher. Assignments announced prior to the suspension are due upon the student's return.

For additional information regarding disciplinary policies and procedures refer to the Fulton County School System Discipline Handbook.

DRESS CODE

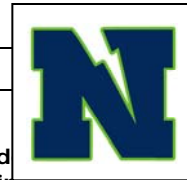


The substantive rules of the Fulton County School System Conduct state that:

Students in the school system are expected to dress and groom themselves in such a way as to reflect neatness, cleanliness and safety. All students shall dress appropriately so as not to disrupt or interfere with the educational program or the orderly operation of the school. Extremes in dress and grooming will not be permitted. Examples are: lack of cleanliness in person or dress, shoelessness, "short-short" clothing; bare midriffs, tank-tops, see-through clothing, apparel which designates gangs or similar organizations, or any dress that is disruptive to the educational process. Designated dress involving school activities approved by the principal shall be acceptable. The principal or other duly authorized school official shall determine whether any particular mode of dress or grooming results in a violation of the spirit and/or the intent of this rule.

The dress code policy is interpreted by the administration of Northview High School to mean that no clothing is acceptable that displays vulgar or obscene messages or designs, logos referring to alcohol, tobacco, or other controlled substances, is distracting, or is inappropriately revealing.

HONOR CODE



As members of Northview High School, we honor academic personal integrity. We uphold the values of honesty, integrity, respect, responsibility, and our mission is to instill excellence in academics.

Cheating has been defined as giving or receiving, in any form, information relating to a gradable experience including the use of sources of information other than those specifically approved by the teacher, either during or outside of class.

Examples of cheating include, but are not limited to, visual exchanges (cheat sheets, copying, open books or notes, writing on hands, shoes,

or desks, calculators, etc.), and verbal, electronic or coded exchanges. Other examples include, but are not limited to, plagiarism, discussing tests with students who have not taken the test, copying homework assignments, not citing sources, etc.

When a student is found to be cheating, the teacher may issue a grade of zero for the assignment. This assignment may not be made up nor will the student be eligible for recovery. It is the responsibility of each classroom teacher to adhere to this policy. The teacher will complete an Honor Code Violation form; have the student sign, and follow-up with a phone call to a parent/guardian. The office will mail a copy to the parent/guardian and place a copy in the student's disciplinary file. Honor Code violations will be reviewed when considering students for awards and recommendations.

A student who gives his/her original work to copy – in whole or in part – to another student to turn in as an original assignment is guilty of a very serious wrong. Such action constitutes willful participation in a deliberate deception; the student supplying the work should expect to be dealt with accordingly.

Upon teacher request, students may be required to submit research papers or other written work to turnitin.com. The website checks the submission for plagiarism, provides a receipt for the student to give to the teacher, and reports to the teacher that the student's work was not copied from any source.

CONSEQUENCES OF ACADEMIC DISHONESTY

Consequences for academic dishonesty on homework/classroom assignments are applied at the teacher's level. These assignments may receive a zero. For all other instances involving academic dishonesty, students are referred to their administrator and issued a consequence according to the following guidelines.

- **First offense:** The assignment receives a zero (forfeiture of credit for the work), and the assignment may not be made up nor will the student be eligible for recovery. The student is referred to his/her administrator for a disciplinary consequence, and direct, verbal parental contact must be made (Consequence Range: Saturday Opportunity School). *Note: An Honor Code Violation is placed on the student's permanent discipline file.*
- **Second offense:** The assignment receives a zero (forfeiture of credit for the work). The student is referred to his/her administrator for a disciplinary consequence, and direct, verbal parental contact must be made (Consequence Range: 1 or more days of ISS). *Note: An Honor Code Violation is placed on the student's permanent discipline file.*
- **Third offense:** The assignment receives a zero (forfeiture of credit for the work). The student is referred to his/her administrator for a disciplinary consequence, and direct, verbal parental contact must be made (Consequence Range: 2 or more days ISS – 10 days OSS).

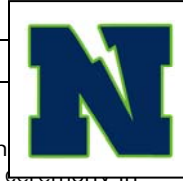
Note: An Honor Code Violation is placed on the student's permanent discipline file; a range of possible extracurricular consequences as deemed appropriate.

When a student commits an infraction of the Honor Code, the teacher and/or administrator will consider the student's academic history, discipline file, and the importance of the assignment. In any instance involving academic dishonesty, the school principal, or principal designee, may impose sanctions more serious than the reprimands/consequences above depending on the severity of the academic dishonesty.

Examples of academic dishonesty, and the level at which they will be addressed, are as follows:

Teacher Level	<ul style="list-style-type: none"> • Copying another person's homework or allowing another person to copy homework • Minor infractions of cheating and/or plagiarism
Administrator Level	<ul style="list-style-type: none"> • Looking at and copying from another student's test/exam/quiz • Sharing test information with other students • Major infractions of cheating and/or plagiarism • Excessive violations of previous levels • Plagiarism of entire or mostly entire works • Stealing exams, quizzes, etc. • Accepting and/or using stolen tests, materials, etc. • Submitting a graded or ungraded assignment composed by any other person as your own • Using secretive methods to deliver information to other students, including the use of electronic devices

HONORS AND AWARDS



Honors Night: *Honors Night* is held each spring to recognize students for outstanding academic achievement. Following a formal ceremony in the gym, a reception is hosted by the PTSA for all those in attendance.

Arete Award: Each year, Northview hosts a reception honoring those students who have made positive contributions to the school and have demonstrated outstanding citizenship. Teachers, coaches, and sponsors nominate students for the Arete award. A reception is held for the honorees and guests.

Honor Roll/Super Honor Roll: Students earning a semester average of 88 or higher are named to the *Honor Roll*; those earning a semester average of 96 or higher are named to the *Super Honor Roll*. Congratulatory cards are mailed to parents.

Star Student: The senior having the highest SAT score of all graduates will be named the Star Student. Scores received for any one SAT taken prior to and including the November test date of the senior year will be considered.

Faculty Cup: The Faculty Cup recipient is selected by the entire Northview Faculty. The student chosen to receive the Faculty Cup has demonstrated social and academic growth while contributing positively to the school climate. This award is presented only to a graduating senior.

Journal Cup: The most coveted award, the Journal Cup is presented at graduation to the student selected by the entire faculty as the best all-around member of the senior class. Sponsored by the Atlanta Journal-Constitution, recipients are featured in this publication.

PTSA Cup: This special award, sponsored by the Northview PTSA, is awarded to the graduating senior selected by the teachers and recognized by the Northview parents and students for overall community leadership in and outside of the classroom.

Peter Zervakas Award: This award is presented to the student whose high school experience best exemplifies the mission of Northview High School.

Bob Peterson Award: This award is presented to a Senior who has been active in all phases of student life and has contributed in a positive manner to the school.

Principal's Leadership Award: This award is chosen by the entire faculty; is awarded to the Senior demonstrating consistent peer leadership contributing to a positive school atmosphere

Salutatorian: This title is bestowed upon the student who is academically ranked, at the start of the Spring Semester, as the number two student. In the event of a tie, more than one student will be named. Recipients must be four-year graduates who completed at least three years at Northview.

Valedictorian: This title is bestowed upon the student who is academically ranked, at the start of Spring Semester, as the number one student. In the event of a tie, more than one student will be named. Recipients must be four-year graduates who completed at least three years at Northview.

Honor Graduates: The designation of *Honor Graduate* is computed at the end of the first semester of the senior year and is not rounded up:

Cum Laude: cumulative average of 88 or above

Magna Cum Laude: cumulative average of 96 or higher

Summa Cum Laude: cumulative average of 100+

Honorees will receive a Fulton County Academic Pin and honor cord to wear at Graduation.

MAKE-UP WORK



Following an absence, it is the student's responsibility to contact teachers to arrange for make-up work. Contact must be made within one school day of returning. If the teacher is absent, contact should be made upon the first day of the teacher's return.

Students are given the same number of days to complete make-up work as the absence, not including the day of return. For instance, a student is absent two days, he/she has two days (not including the day of return) to complete the assignments. The teacher will establish a reasonable schedule for completing tests, labs, etc. that cannot be done independently by the student.

Assignments made prior to the absence, including tests/quizzes scheduled for the day of return, are due upon the student's return. Students who are present for any portion of the school day are expected to turn in all assignments due on that day in order to receive full credit.

Assignments missed due to pre-arranged absences are due upon the student's return unless the teacher has approved other arrangements in advance.

Final exams may only be taken at the scheduled time. If it is necessary for a student to be absent during a final exam, he/she must arrange for a make-up session with the teacher.

MEDIA CENTER

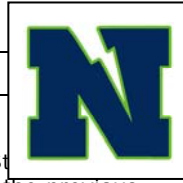


Students may visit the Media Center for individual reading, research, and study. Students whose teachers have given permission for them to use the Media Center during class must have a written library pass from the teacher. Students who are disruptive will be asked to leave and are subject to disciplinary action. The Media Center is available to students before school and during lunch. A pass is not required to use the Media Center during a student's lunch period. All students must sign in upon entering the Media Center. **No food or drink is allowed in the Media Center.**

Students are allowed to check out books for two weeks. Books may be renewed for two weeks if needed. Reference books may not be checked out. Current/back issues of periodicals and videos may be checked out overnight. The student assumes responsibility for the

replacement and/or repair of lost or damaged materials that are checked out in his/her name.

PARKING



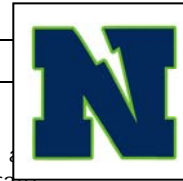
Parking is available for sophomores, juniors and seniors. Students are not eligible for parking if they have had ISS or OSS in the previous semester. The cost of parking is \$100.00 for the year or \$50.00 for the second semester. When purchasing a parking permit, students must present a valid Georgia driver's license and proof of insurance for the car they are registering to park.

Students who are approved to drive to school must:

- 1) purchase a Northview parking permit;
- 2) display the Northview permit whenever the vehicle is on school property during school hours;
- 3) maintain appropriate insurance coverage;
- 4) accept the responsibility to be on time, as poor attendance could result in the loss of the parking permit;
- 5) understand that absences or tardies due to flat tires, car trouble, traffic tickets, etc., are unexcused;
- 6) understand that it is recommended that students ride the bus in case of inclement weather;
- 7) understand that they may not issue permission to anyone else to park in their assigned space under any circumstances; and
- 8) park in their assigned spot only.

Any unauthorized parking on campus may result in booting of the vehicle. Removal of the boot requires the **cash payment** of a \$50.00 fine.

RECOVERY



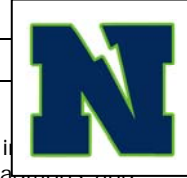
Recovery is for students who, despite a conscientious effort and communication with their teachers, have failed to demonstrate satisfactory understanding of course standards. It is not for the student who has been failing for many weeks and then wishes to recover during the final days of the course. Opportunities for students to recover from a 74 or below cumulative average will be provided when all work required to date has been completed and the student has demonstrated a legitimate effort to meet all course requirements. Students who have not attempted to complete all course requirements are not eligible for recovery.

Students may initiate recovery on major assessments starting with the second major assessment of the semester (or after the first 6-weeks grading period) as long as they have made a legitimate effort to meet all course requirements including attendance. Unexcused absences may prevent this opportunity.

So that students stay focused on the content at hand and don't become overwhelmed and fall too far behind, they must initiate recovery on a major assessment within five school days of being informed of the grade on that assessment. Recovery work must be completed within ten school days prior to the end of the semester. The nature and type of recovery assignment is given at the discretion of the teacher.

Grading guidelines for recovery assignments will vary by department. It is the responsibility of the student to fully understand the grading guidelines/highest possible score for completed recovery work.

STUDENT ACTIVITIES



Become a part of Northview history! By participating in this activity, you will play an important role in establishing traditions and events that will benefit our community for many years. Northview's academic, social, service, and performing organizations coupled with a full sports program offer something for everyone.

The table below presents a sampling of student clubs and organizations at Northview. For a complete list, and for information about a club's sponsor and meeting location, visit www.northviewhigh.com.

STUDENT CLUBS AND ORGANIZATIONS AT NORTHVIEW	
121 Reach	PAWS
21st Century Leaders	Philosophy Club
Art Club	Project Darasani
Astra	Project Rain
Bake For Hope	Red Cross Club
BETA Club	Science Olympiad
Chess	SEWA
Chinese Culture Club	Slam Poetry Club
Crescendo	Spanish Club
Committed Radical Christians	Step Dance Club
Cultural Diffusion Club	Talk Girl Effect
Debate Team	Titan To Titan
Doctor Who Club	Toastmasters
Environmental Club	Tutors in Action

ESPN	Ultimate Frisbee
FBLA	UNICEF
FCA	VIBHA
Flood	White Tuesday Stock Market
French Club	Zen Club
Gay-Straight Alliance	
German Club	Student Government:
Habitat For Humanity	Freshman Class Council
HOSA	Sophomore Class Council
JROTC	Junior Class Council
Kaleidoscope	Senior Class Council
KEY	Student Council
KIVA	
Korean Culture Club	Classes:
LINK	Literary Magazine – <i>Muse</i>
Medical Society	Yearbook – <i>Mnemosyne</i>
Model Arab League	Newspaper – <i>The Messenger</i>
Model UN	Chorus
NACL	Band
NHS Cancer Society	Orchestra
NHS Chamber Music Society	
NHS Jewels for Jewels	



THINGS YOU MUST KNOW

ACCIDENT INSURANCE

Students must obtain private medical insurance or insurance purchased through the school in order to participate in school-sponsored athletics. School insurance enrollment forms are available through the main office. Fulton County does not provide student insurance of any kind.

BUS INFORMATION

Students must ride assigned busses and board/debark at the designated stop. Exceptions must be requested in writing, including phone numbers for verification, by a parent/guardian. Requests for changes involving one or two days may be made in writing through the Attendance Office prior to first period. Any changes spanning more than two days must be approved in advance by the transportation department.

Students are expected to conduct themselves properly while riding a school bus. The bus driver has the same authority as a teacher in a classroom. Students referred to the office for discipline violations that occur on a bus are subject to losing the privilege of bus transportation in addition to other disciplinary actions.

CHANGE OF ADDRESS OR PHONE NUMBER

The Main Office should be informed immediately, in writing, if a student changes his/her address and/or phone number. Failure to provide current phone numbers could create a life-threatening situation for the student in the event emergency medical treatment is needed. It is very important that a current parent email address be provided to the school. When changing address of residence, two pieces of approved documentation must be presented.

CLINIC

The clinic is staffed during school hours and is located adjacent to the Attendance Office. Students must obtain a written pass from his/her teacher before reporting to the clinic. **All prescription medication, along with signed parental consent forms, must be left with the clinic during the school day.** The clinic does not supply over-the-counter medications.

ELECTRONIC DEVICES/CELL PHONES

Electronic devices or cell phones are allowed during the school day (8:20 – 3:30) only when authorized by staff or administration. This includes but is not limited to cell phones, MP3 players, iPods, hand-held games, and CD and DVD players. Calculators are allowed for specific classroom and academic uses. Staff members are required to

confiscate all unauthorized electronic devices. Such items can only be released to a parent/guardian after 4:00 p.m. of the same school day or to the student after 4:00 pm on the following school day. Parents and/or students must see the School Resource Officer or Campus Security Associate to retrieve an electronic device.

ELIGIBILITY: COMPETITIVE INTERSCHOLASTIC ACTIVITIES

Students participating in competitive interscholastic activities must pass five (5) out of six (6) classes during the previous semester. These subjects must carry credit towards graduation or grade promotion. Summer school is an extension of the second semester and will count towards eligibility for the first semester of the following school year. Students not meeting this requirement are not eligible for interscholastic competition until they complete this requirement at the end of a subsequent semester and are on-track for graduation.

FIELD TRIPS

Field Trips are an extension of classroom and/or student organization activities; therefore, all policies and procedures of the Fulton County School System and Northview High School are in effect during field trips. To participate in a field trip, students must return the parental consent and teacher sign-off form to the sponsoring teacher prior to the stated deadline. Eligibility for participation in field trips may be based on the following criteria for each class to be missed:

- minimum average of 74 in each class
- no more than three tardies during the current six-week grading period
- no more than four absences during the current grading period
- no assignments to in-school or out-of-school suspension during the current semester

Students who are ineligible for participation in field trips may regain eligibility at the start of the next semester. Exceptions will be considered only when activities are deemed to be required functions of the curriculum.

FINES

Students are responsible for damage to, or loss of, their books, sports uniforms, or any school property. Money owed for fines, lost books, damaged equipment, etc., must be paid by cash, money order, or bank check. **No personal checks will be accepted.**

LOCKERS – HALL

Hall lockers are rented for the entire school year at a cost of \$15.00. Students may obtain a locker on Information Day or from the Front Office during the school year.

Student lockers are intended for individual use only by the student who paid and registered for the locker. For security issues, students are not allowed to share or trade lockers. Sharing or trading of lockers will

result in loss of locker privilege. Under no circumstances should a student give his/her locker combination to another student.

LOCKERS – PHYSICAL EDUCATION AND ATHLETICS

Physical Education (PE) locker rooms are equipped with student lockers for the storage of personal items. Locks may be rented for \$5.00 per semester through the PE teachers.

Athletic cages are not intended to provide security for personal belongings. The cages are designed for overnight storage of uniforms and equipment. All personal items should be locked in a PE locker during athletic practices. At a minimum, valuables should be secured in the lock boxes provided with the cages. Because of the high volume of traffic in the locker rooms, the school cannot assume any responsibility for clothing, books, valuables, or personal items left unsecured in any PE or athletic facilities.

MESSAGES

Only messages from a custodial parent/guardian can be given to a student. Messages should be limited to those of an emergency nature.

MULTIPLE TESTS ON THE SAME DAY

Students are not required to take more than three major tests on the same day. Students should see their administrator at least one day in advance if more than three *major* tests are scheduled.

OPEN GYM

The Auxilliary Gym is available each morning from 7:50 am until 8:10 am for open gym. No food or drinks are allowed in the gymnasium. This is the only time students are permitted in the gym for free play. Basketballs will be provided; students are not to bring personal basketballs to school.

OUTSIDE FOOD

No outside food (fast food restaurants) is permitted to be brought to students for lunch or during the school day.

PAYMENTS OF SCHOOL FEES

Personal checks will be accepted for the payment of school fees until March 1st. After that time, only cash, money order, or bank checks will be accepted. No personal checks are accepted at any time for payment of lost books, damaged equipment, or other fines. Returned checks will be turned over to a collection agency for processing.

RETURNED CHECKS

There will be a \$35.00 processing fee for all returned checks.

SCHEDULE CHANGES

Students must request a schedule change well in advance of the semester for which the change is desired. Requests for course changes

will be granted on an "as available" basis. Students may not enroll in a class that is filled.

Requests for changes of a class period or teacher will not be honored. Northview High School reserves the right to make adjustments to student schedules due to changes in enrollment and/or to balance class sizes.

Students enrolled in an Honors or AP class requesting a change to a regular level course are expected to complete the first semester before the change will be made.

SENIOR EXAM EXEMPTIONS

Graduating seniors may exempt spring semester final exams for any class in which the following criteria are met:

- 85 or higher average without honor points and without recovery
- no suspension, in-school or out-of-school, during entire spring semester
- no more than 5 absences from that class; medical, hardship and pre-approved absences may be appealed through the assigned assistant principal

Students who qualify may attempt an exam but will not be penalized if results lower the final grade. Students must obtain written teacher permission to exempt an exam prior to the day of the exam.

SKATEBOARDS

Due to reasons of safety and liability, skateboards are not permitted to be used on campus at any time. Skateboards will be confiscated and can only be released to a parent/guardian after 4:00 p.m. the following school day.

TRANSCRIPTS

Transcripts are obtained from the Counseling Office at a cost of \$3.00. A transcript request form must be completed. All fines and school obligations must be cleared before transcripts can be released.

VISITORS

All visitors to the Northview campus must check in with the Front Office upon arrival and present a valid ID (driver's license or passport). Visitors must keep their check-in badge visible while they are in the building.

Student visitation by persons not enrolled at Northview High School is not permitted during the school day. Students are not to bring visitors, relatives, etc., to school during regular school hours.



HELP! Solutions to Common Scenarios

HELP! I lost something.

- Check the front office for lost-and-found. Lost clothing can be claimed in the clinic.

HELP! I forgot my locker combination.

- See the Front Office or Attendance Office.

HELP! My locker is jammed.

- Go to the Front Office and request a custodian.

HELP! My cell phone was taken up.

- The phone will be with the School Resource Officer or Campus Security Associate. Your parent must come to school and pick it up after school or you may pick it up on the following day.

HELP! I need a certificate of attendance for my driver's license.

- Visit www.dds.ga.gov to print the form "Certificate of Attendance." Submit the completed form to the Attendance Office. Allow 48 hours for the office to process your request. (All outstanding fines must be paid in cash in order to receive the certificate.)

HELP! I need an ADAP (Alcohol and Drug Awareness Program) card.

- You received your ADAP Certificate when you completed your Health class. For another copy of the certificate, visit the Front Office. Allow 48 hours for the office to process your request.

HELP! My phone number or home address has changed.

- To obtain a Change of Address/Contact form, see Ms. Elliott, the Data Clerk.

HELP! I am late to school.

- If you are more than 10 minutes late, check in at the Attendance Office.

HELP! I don't feel well.

- Visit the clinic (located by the Front Office). Be sure to get a pass from your teacher first!

HELP! I need a copy of my transcript.

- Visit Ms. Boatwright, the Registrar, in the Counseling department.

HELP! I want to ride another bus home with a friend.

- Visit the Attendance Office in the morning and provide a note from your parent/guardian authorizing the bus change.

HELP! I don't know which bus to ride.

- Visit the Front Office or check the bus schedule online. Bus routes are also posted on the windows just inside the bus canopy.

HELP! I need to call home.

- Obtain permission from a staff member to use your cell phone, or visit the Front Office to use a school phone.

HELP! I would like to play a sport.

- See the Athletic Director, Mr. McDaniel.

HELP! I would like to change my schedule.

- See your counselor.

HELP! I don't know how to log on to the computers.

- Ask your Language Arts teacher, the Media Specialist, or Mr. Yard in room 914.

HELP! I have a doctor's appointment during the school day.

- Bring a note to the Attendance Office before school begins on that day. Upon your return, bring a note from the medical office to the Attendance Office.

HELP! I have a question about parking.

- Check with the Front Office.

HELP! I am going to miss a day of school for a college visit, family event, religious holiday, etc.

- Visit the Attendance Office **at least 3 days prior to the absence** to obtain administrative approval for the absence.

HELP! I was absent yesterday.

- Bring a note to the Attendance Office before school on your first day back to school.

HELP! I just received a detention.

- Report to the Resource/ISS Room after school (3:40 pm) Monday-Thursday to serve your detention.

HELP! I need to get something out of my car.

- See your administrator or the School Resource Officer.

HELP! I need to see my counselor.

- Stop by the Counseling Office and fill out an appointment request form. Your counselor will then send for you as soon as he/she can.

HELP! I need to make a copy.

- Visit the Media Center. Bring change to pay for the copies.

HELP! I need to go to my locker or visit a teacher during my lunch period.

- The academic halls are off limits during lunch. In order to see a teacher during lunch, you must have a pass from that teacher.